

# REBECCA BURG

## PORTFOLIO

rebeccaburg.com

## SKILLS

Illustration  
Concept Art  
Web Design  
Graphic Design  
Typography  
Copy Writing  
Proofreading  
Editing

## SOFTWARE

Adobe Photoshop CC  
Adobe Illustrator CC  
Adobe InDesign CC  
Adobe Dreamweaver CC  
Adobe Acrobat

Microsoft Word  
Microsoft Excel  
Microsoft PowerPoint

Google Docs  
Google Sheets  
Google Drive

## CONTACT

beckkeep@gmail.com  
507-313-6523

1008 Greenwood St.  
Holmen, WI 54636

References available  
upon request

## EMPLOYMENT

### EMPIRE SCREEN PRINTING

JUNE 2011 TO CURRENT

COPY EDITOR • WEB DESIGNER • GRAPHIC DESIGNER • MARKETING

I designed and developed empirescreen.com, also following the creative director's lead. With this, I created a lot of the graphics and text for the site, and I use my graphic design skills to help edit customer artwork for printing purposes.

As part of the marketing team, I'm involved in the planning, organization, and execution for all company events. This includes Partners in Printing, a biennially print show with a vendor fair and sales training. It features major companies like FUJIFILM, 3M, HP, and more.

For our marketing materials and training tools, I proofread and edit text for simplicity and grammar.

### MINNEAPOLIS COLLEGE OF ART AND DESIGN

SEPT. 2009 TO MAY 2011

TECHNICAL SUPPORT

I was available for students and staff who had technical difficulties, either with computers or electronic equipment. Those with issues would submit work tickets, to which I'd reply and resolve the issue through email or in person.

## EDUCATION

### MINNEAPOLIS COLLEGE OF ART AND DESIGN

GRADUATED 2011

BACHELOR OF FINE ARTS • DEAN'S LIST  
WEB & MULTIMEDIA ENVIRONMENTS

This program focused on web design, web applications, building video game environments in Unity, sound editing, and debugging. Other classes I've taken in conjunction with this program included graphic design, typography, illustration, animation, and comic arts.